

Aquatics Director

Job Description

The Aquatics Director supervises all aspects of the aquatics program. This includes staff supervision, planning all waterfront and pool activities, and taking care of program materials. The Aquatics Director is supervised by the Program Director and Program Supervisor. The aquatics program includes waterfront activities (eg. Canoeing, kayaking, sailing, fishing) and pool activities (swim lessons). The Aquatics Director is responsible for orienting their staff on the goals of the aquatics program at camp, and preparing their staff to lead daily activities in their program areas. The Aquatics Director is the responsible person who makes critical decisions in water related emergencies. The Aquatics Director attends Senior Staff orientation and presents/runs orientation sessions for cabin staff.

Key Responsibilities

- **Program Development / Management**
 - Along with the Waterfront and Swimming Specialists they supervise, the Aquatics Director should create a curriculum for all water activities that are socially engaging for campers.
 - Ensures swim lessons are run in accordance with American Red Cross standards.
 - Leader of all emergency drills and safety training at the waterfront and pool.
 - Maintain an inventory of all program supplies related to the aquatics program. The Aquatics Director is also responsible for the safe keeping of all program supplies.
 - Ensures all aquatics programs adhere to the appropriate standards to maintain accreditation with American Camp Association and CampGroup. These include quality of program instruction, care and maintenance of supplies/equipment, and safety standards.

- **Staff Supervision**
 - Supervision includes daily check-ins, informal feedback, support during difficult or emergency situations, providing input and direction about lesson plans and projects, assigning activities, assigning periods off
 - Formal feedback will be done with all Waterfront and Swimming Specialists. This includes a formal check-in during orientation, one at the mid-point of the summer and one at the end of the summer.
 - The Aquatics Director is responsible for filling out feedback forms for each staff member and providing information to the Directors about job performance and recommendation for rehire.

Qualifications

Qualified candidates should meet the following criteria

- Bachelor's degree in a relevant field of study.
- Professional experience working with children with learning differences, ASD, or other social communication disorders.
- Leadership experience in various aquatic settings.
- Lifeguard / WSI certifications.
- Effective communication skills, both written and verbal.
- Experience supervising staff in a professional setting.
- Other qualities: Creative, organized, flexible and self-starter.